



ALFRICK & LULSLEY COMMUNITY SHOP LTD

Information Sheet for Volunteers

Thank you for your interest in becoming a Volunteer at the proposed Alfrick Community Shop.

This is designed to give you some further information about what is likely to be involved in becoming a volunteer and, if you are still interested, asking you to complete a form with some details of yourself and what you might be able to contribute.

WHAT HAS HAPPENED SO FAR?

A legal entity has been set up under the arrangements and constitution of an Industrial and Provident Society. This is a model frequently used by community run projects and gives a legal basis for the shop to trade. It is registered with the FSA as 'Alfrick and Lulsley Community Shop Ltd'. A management committee of 11 people has been established to set up and run the shop and this has taken over from the Parish Council who initially sponsored the project.

WHAT HAS TO BE DONE NEXT?

Several tasks have to be carried out before the new shop can open:

1. A building must be acquired and sited, permissions received, services connected and fit out completed. A site on land at the Village Hall is proposed.
2. Funds must be raised. This will be from a number of sources, including grant bodies, but will include a Share Issue for subscription by local people. A separate Prospectus is available for those interested.
3. A volunteer group must be established. The shop is expected to have one part-time paid member of staff, but will be run almost exclusively by volunteers likely to be drawn from the local area.
4. A network of suppliers will be set up to provide the new range of products and services expected to be available at the new shop and arrangements made with them for supply and payment.

If all goes according to plan, we anticipate opening the shop in April 2012.

WHAT WILL VOLUNTEERING INVOLVE?

The core of being a volunteer will involve a commitment to a regular time in the shop of perhaps 2 or 3 hours per week. It is anticipated that there will be 2 volunteers on duty at any one time and there will be arrangements for cover and for changes when required.

The shop opening hours have yet to be determined, but a good cover on Monday to Friday with at least morning opening on Saturday and Sunday is planned.

All volunteers will receive training for the tasks required and it is hoped that the volunteer network will become the main ingredient of a vibrant and enthusiastic shop in the future.

WHAT DO I DO NOW?

Please fill in the attached form about yourself and send it to Alan Soper, volunteers coordinator, at The Old Vicarage, Alfrick or alanj.soper@btopenworld.com

THANK YOU!

Our website is: www.alfrickandlulsley.org/shop

Alfrick and Lulsley Community Shop Ltd

VOLUNTEER APPLICATION FORM

Name _____ Address _____

email address _____ Postcode _____

Not essential, but do you have any previous experience of shop work?

Please indicate times when you could be available for working in the shop:

Monday to Friday:	YES/NO	Time of Day:	Mornings/Afternoons
Saturday:	YES/NO		
Sunday:	YES/NO		

Any other information which might be helpful, such as more limited availability or if you have any particular skills which might prove to be useful, for example trade skills such as electrical or carpentry, or if you would be interested in cleaning, collection and delivery or management of stock _____

